"GOVERNMENT STRIVES TO HAVE A WORKFORCE WHICH REFLECTS GENDER BALANCE AND WOMEN CANDIDATES ARE ENCOURAGED TO APPLY".

(To be advertised in the Employment News/Rozgar Samachar Dated the 25th to 31st October, 2014)



STAFF SELECTION COMMISSION (SOUTHERN REGION) CHENNAI



Website:www.sscsr.gov.in

Closing Date: 24.11.2014

No.4/3/2012-SR

ADVERTISEMENT No.:SSC/SR/2/2014

Applications are invited for the following (Group'B' and Group'C) posts in various Offices :

Advt.No.SR-2/2014 Category No.SR-B-01	:	Junior Technical Assistant in the Office of the Regional Director, South Eastern Region, Ministry of Corporate Affairs, Hyderabad			
Classification	:	General Central Service Group "B" (Non-gazetted, Non-Ministerial)			
Vacancies	:	UR-4, SC-1 - Post Not suitable of PH candidates (OH/HH/VH candidates need not apply)			
Scale of Pay	:	PB-Rs.9300-34800 plus Grade Pay Rs.4200/-			
Initial Place of Posting	:	Anywhere in South East Region comprising of States of Andhra Pradesh and Karnataka with All India Service Liablity.			
Age Limit	:	Not exceeding 30 years			
		Relaxable i) By 5 yrs for SC candidates ii) upto 5 years for Depttl./ Central Government employees with minimum 3 years of continuous service.			
Essential Qualification	:	Degree in Commerce or Economics or Degree in Law from a recognised University.			
		Note: Qualifications are relaxable at the discretion of Staff Selection Commission in case of candidates otherwise well qualified.			
Desirable Qualification(s)	:	Nil			
Job Responsibilities	:	Examination of technical aspects of matters arising out of administration of the Companies Act, 1956.			

Advt.No.SR-2/2014 Cat No.SR-B-02	:	Quarantine Inspector in Animal Quarantine & Certification Services, Chennai			
Classification	:	General Central Service Group-B (Non-Gazetted, Non-Ministerial)			
No. of Vacancies	:	UR-1(one) Not identified suitable for PH candidates (OH/HH/VH candidates need not apply)			
Scale of Pay	:	Rs. 9300-34800 in Pay Band 2 with Grade Pay Rs.4200/-			
Initial Place of Posting	:	Chennai with All India Service Liability			
Age Limit	:	Not exceeding 30 years.			
Upper Age Limit is relaxable by	:	5 years for Central Government Employees with 3 years of regular and continuous service as on the closing date			
Fee payable	:	Rs.50/- (Rupees fifty only).			
		SC/ST/Female and eligible EX-S are exempted from payment of fees.			
Essential Qualification	:	Bachelor of Science with Zoology or Microbiology as one of the essential subjections from a recognized University or Institution.			
		2. Two years' experience of conducting research or experiments or measurement in a veterinary laboratory of Central or State Government or any University of Indian Council of Agricultural Research or of any autonomous body.			
Desirable Qualification	:	M Sc in Microbiology from a recognized University or Institution.			
Job Responsibilities	:	Implementation of Quarantine Rules, Regulations and Acts for Import & Export; Implementation under supervision & direction of combatant; Duty at Airport, Seaport, ICPC and other entry points as the case may be.			

Advt.No.SR-2/2014 Cat No.SR-B03	:	Research Assistant in National Centre for Disease Control
Classification	:	General Central Service Group-B (Non-Gazetted, Non-Ministerial)
No. of Vacancies	:	UR-1(one) Identified suitable for OH/HH candidates (VH candidates need not apply)
Scale of Pay	:	Rs. 9300-34800 in Pay Band 2 with Grade Pay Rs.4200/-
Initial Place of Posting	:	Rajahmundry (A.P.) with All India Service Liability
Age Limit	:	Not exceeding 30 years.
Upper Age Limit is relaxable by	:	10 years for PH and 5 years for Depttl. Candidates /Central Government Employees with 3 years of regular and continuous service as on the closing date
Fee payable	:	Rs.50/- (Rupees fifty only). SC/ST/Female/PH and eligible EX-S are exempted from payment of fees.
Essential Qualification	:	A Master's Degree in relevant speciality i.e.Zoology / Microbiology / Biochemistry
Desirable Qualification	:	Two years' practical experience in a Medical/Research Laboratory.
Job Responsibilities	:	To Assist in Research Work/Health Programmes, Field visits during epidemic etc.

Advt.No.SR-2/2014	:	Assistant Programmer in National Investigation Agency, New Delhi
Cat No.SR-B-04		
Classification	:	General Central Service Group-B (Non-Gazetted, Non-Ministerial)
No. of Vacancies	:	UR-06 (Six),SC-1 (one), OBC-2 (two) - Post Identified not suitable for PH candidates
		(OH/HH/VH candidates need not apply)
Scale of Pay	:	Rs. 9300-34800 in Pay Band 2 with Grade Pay Rs.4600/-
Initial Place of Posting	:	New Delhi-03, Lucknow-01, Guwahati-01, Hyderabad-02 and Mumbai-02 with All India Service Liability
Age Limit	:	Not exceeding 30 years.
Upper Age Limit is	:	5 years for SC
relaxable by		3 years for OBC candidates.
		5 years for Central Government Employees with 3 years of regular and continuous service as on the closing date
Fee payable	:	Rs.50/- (Rupees fifty only).
		SC/ST/Female and eligible EX-S are exempted from payment of fees.
Essential Qualification	:	(a) (i) Bachelor of Engineering or Bachelor of Technology in Computer Engineering or Computer Science or Computer Technology or Master's Degree in Computer Application or Computer Science or Master of Technology with specialization in Computer Application from a recognized University
		(ii) Two years' experience of electronics data processing work including experience of actual programming.
		or
		(b) (i) Degree in Computer Application or Computer Science or degree in Electronics or Electronics and Communication Engineering from a recognized University.
		(ii) Two years' experience of electronics data processing work including experience of actual programming.
		or
		(c) (i) Master Degree of a recognized University or degree in Engineering from a recognized University.

		(ii) Three years' experience of electronics data processing work including experience of actual programming.			
		or			
		(d)(i) 'A' level Diploma under the Department of Electronics and Accreditation of Computer Classers (DOEACC) programme or post graduate diploma in Computer Application offered under University programme or post polytechnic diploma in Computer Application awarded by the State Council of Technical Education.			
		(ii) Three years' experience of electronics data processing work include experience of actual programming.			
		Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission in case of candidates otherwise well qualified.			
		Note 2: The qualifications regarding experience is relaxable at the discretion of the Staff Selection Commission or competent authority, for reasons to be recorded in writing in the case of candidates belonging to scheduled castes or scheduled tribes if at any stage of selection the Staff Selection Commission or competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are likely to be available to fill up the vacancies reserved for them.			
Desirable Qualification	:	Nil.			
Job Responsibilities	:	Programming and work relating to manage and enhance the Information Technology infrastructure, database, software etc.			

RE-ADVERTISEMENT

Advt.No.SR- 2/2014 Cat.No.SR-B-05	:	Assistant Epigraphist (Dravidian Inscriptions) in Archaeological Survey of India(ASI)			
Classification	:	General Central Service Group "B" (Non-gazetted) Non-Ministerial			
No.of Vacancy	:	UR-2 (Two). OH candidates are eligible to apply. (No relaxation in age for SC/ST/OBC candidates applying for UR vacancies)			
Scale of Pay	:	PB-Rs.9300-34800 plus Grade Pay Rs.4200/-			
Initial Place of Posting	:	O/o the Deputy Superintending Epigraphist, Epigraphy Branch, ASI Chennai			
Age Limit	:	Not exceeding 30 years. Relaxable by 5 Years for Central Govt. Employees with 3 years' regular and continuous service.			
Fee Payable	:	Rs.50/- (Rupees fifty only). SC/ST/Female and eligible OH and EX-S are exempted from payment of fees.			
Essential Qualification	:	i) Master's degree in Tamil/Malayalam/Telugu/Kannada with Ancient Indian History as a subject at Bachelor's degree level from a recognized University or equivalent; or			
		ii) Master's degree in History with Ancient Indian History as a subject and Tamil/Malayalam/Telugu/ Kannada as one of the subjects at Bachelor's degree level from a recognized university or equivalent.			
		Note: Qualifications are relaxable at the discretion of the Staff Selection Commission in case candidates otherwise well qualified.			
Desirable Qualification(s)	:	Post Graduate Diploma in Archaeology/Epigraphy from the Institute of Archaeology, Archaeological survey of India or from a recognized university or equivalent.			
Job Responsibilities	:	i) Collecting, listing, cataloguing, indexing and deciphering of inscriptions, edicts and manuscripts.			
		ii) Assisting his superior officers in all matters connected with collecting, listing, cataloguing, indexing and deciphering repairing and publication of inscriptions, coins and manuscripts.			
		iii) Taking measures for the safe custody and transportation of estampages etc.			
		iv) Performing such supervisory duties as assigned by the superior officers.			
		v) Participation in all other academic activities connected with archaeology and contributory research paper.			
		vi) Any other work relating to his office/Branch and his job assigned by superior officers.			

RE-ADVERTISEMENT

Advt.No.SSC/SR-2/ 2014 Cat No.SR-C-01	:	Artist Grade-II in Zoological Survey of India, Kolkata		
Classification	:	General Central Service Group-C (Non- Gazetted, Non- Ministerial)		
No. of Vacancies	:	OBC-1(One). The post is not suitable for OH/HH/VH candidates. Hence, these candidates need not apply. (i.e PH candidates are not eligible.)		
Scale of Pay	:	PB-2 Rs.9,300-34,800/- with Grade Pay of Rs.4,200/-		
Initial Place of Posting	:	Southern Regional Centre, Zoological Survey of India, Chennai with All India service liability		
Age Limit	:	18-25 Years.		
	:	Upper Age Limit is relaxable by 3 years for OBC candidates & upto 43 years for OBC+ Central Government Employees who have rendered 3 years of regular and continuous service as on closing date.		
Fee payable	:	Rs.50/- (Rupees fifty only). Female and eligible EX-S are exempted from payment of fees.		
Essential Qualification	:	 i. Pass in Matriculation or equivalent examination from a recognized Board. ii. Diploma of a recognized Art School or College. iii. Ability to prepare models of Zoological objects (from live, preserved or dissected material) in clay plaster or papur Mache. iv. Ability to prepare Zoological Models in natural colour 		
Desirable Qualification	:	Experience of making Zoological drawings from Specimens or slides.		
Job Responsibilities	:	 Preparation of scientific illustrations. Maintenance of Stories in the Unit Assisting the Senior Artist Any other work assigned. 		

RE-ADVERTISEMENT

relaxable by Central Govt. Employees with not less than 3 years' regular and continuous service (i.e) upto 35 years for UR+CGE & upto 38 years for OBC+CGE. Fee payable : Rs.50/- (Rupees fifty only). SC/ST/Female and eligible EX-S are exempted from payment of fees. Essential Qualification : (i) Intermediate or possessing an equivalent qualification from recognized University/Board (ii) About 3 years experience of field work in a publishing Hous or a book-seller of standing or in a similar organization under Central or State Government dealing with the sale and distribution of publications and other publicity Literature.	Advt.No.SSC/SR-2/2014	:	Sales Assistant in Pu	ublications Division, Ministry of Information &			
Group-C (Non- Gazetted, Non- Ministerial) No. of Vacancies UR-2 (Two); OBC-1 (One). The post is not suitable for OH/HH/VI candidates. Hence, these candidates need not apply. (i.e PH candidate are not eligible.) Scale of Pay PB-1 Rs. 5200 – 20200 with Grade Pay of Rs.2800/- Initial Place of Posting Chennai, Trivandrum & New Delhi	Cat No.SR-C-02		Boradcasting				
No. of Vacancies : UR-2 (Two); OBC-1 (One). The post is not suitable for OH/HH/VI candidates. Hence, these candidates need not apply. (i.e PH candidate are not eligible.)	Classification	:	General Central Service,				
candidates. Hence, these candidates need not apply. (i.e PH candidate are not eligible.) Scale of Pay : PB-1 Rs. 5200 – 20200 with Grade Pay of Rs.2800/- Initial Place of Posting : Chennai, Trivandrum & New Delhi Age Limit : 18-30 years : Upper Age Limit is relaxable by Central Govt. Employees with not less than 3 years' regular and continuous service (i.e) upto 35 years for UR+CGE & upto 38 years for OBC+CGE. Fee payable : Rs.50/- (Rupees fifty only). SC/ST/Female and eligible EX-S are exempted from payment of fees. Essential Qualification : (i) Intermediate or possessing an equivalent qualification from recognized University/Board (ii) About 3 years experience of field work in a publishing Hous or a book-seller of standing or in a similar organization under Central or State Government dealing with the sale and distribution of publications and other publicity Literature.							
are not eligible.) Scale of Pay : PB-1 Rs. 5200 – 20200 with Grade Pay of Rs.2800/-	No. of Vacancies	:					
Scale of Pay : PB-1 Rs. 5200 – 20200 with Grade Pay of Rs.2800/- Initial Place of Posting : Chennai, Trivandrum & New Delhi : 18-30 years : Upper Age Limit is relaxable by : Upper Age Limit is relaxable by : Central Govt. Employees with not less than 3 years' regular and continuous service (i.e) upto 35 years for UR+CGE & upto 38 years for OBC+CGE. Fee payable : Rs.50/- (Rupees fifty only). SC/ST/Female and eligible EX-S are exempted from payment of fees. Essential Qualification : (i) Intermediate or possessing an equivalent qualification from recognized University/Board (ii) About 3 years experience of field work in a publishing Hous or a book-seller of standing or in a similar organization under Central or State Government dealing with the sale and distribution of publications and other publicity Literature.				ese candidates need not apply. (i.e PH candidates			
Initial Place of Posting : Chennai, Trivandrum & New Delhi Age Limit : 18-30 years : Upper Age Limit is relaxable by 3 Years for OBC candidates; Upto 35 years for Central Govt. Employees with not less than 3 years' regular and continuous service (i.e) upto 35 years for UR+CGE & upto 38 years for OBC+CGE. Fee payable : Rs.50/- (Rupees fifty only). SC/ST/Female and eligible EX-S are exempted from payment of fees. Essential Qualification : (i) Intermediate or possessing an equivalent qualification from recognized University/Board (ii) About 3 years experience of field work in a publishing Hous or a book-seller of standing or in a similar organization under Central or State Government dealing with the sale and distribution of publications and other publicity Literature.			are not eligible.)				
Age Limit : 18-30 years : Upper Age Limit is relaxable by Central Govt. Employees with not less than 3 years' regular and continuous service (i.e) upto 35 years for UR+CGE & upto 38 years for OBC+CGE. Fee payable : Rs.50/- (Rupees fifty only). SC/ST/Female and eligible EX-S are exempted from payment of fees. Essential Qualification : (i) Intermediate or possessing an equivalent qualification from recognized University/Board (ii) About 3 years experience of field work in a publishing Hous or a book-seller of standing or in a similar organization under Central or State Government dealing with the sale and distribution of publications and other publicity Literature.	Scale of Pay	:	PB-1 Rs. 5200 – 2020	PB-1 Rs. 5200 – 20200 with Grade Pay of Rs.2800/-			
: Upper Age Limit is relaxable by : Upper Age Limit is relaxable by : Central Govt. Employees with not less than 3 years' regular and continuous service (i.e) upto 35 years for UR+CGE & upto 38 years for OBC+CGE. Fee payable : Rs.50/- (Rupees fifty only). SC/ST/Female and eligible EX-S are exempted from payment of fees. Essential Qualification : (i) Intermediate or possessing an equivalent qualification from recognized University/Board (ii) About 3 years experience of field work in a publishing Hous or a book-seller of standing or in a similar organization under Central or State Government dealing with the sale and distribution of publications and other publicity Literature.	Initial Place of Posting	:	Chennai, Trivandrum & New Delhi				
relaxable by Central Govt. Employees with not less than 3 years' regular and continuous service (i.e) upto 35 years for UR+CGE & upto 38 years for OBC+CGE. Fee payable : Rs.50/- (Rupees fifty only). SC/ST/Female and eligible EX-S ar exempted from payment of fees. Essential Qualification : (i) Intermediate or possessing an equivalent qualification from recognized University/Board (ii) About 3 years experience of field work in a publishing Hous or a book-seller of standing or in a similar organization under Central or State Government dealing with the sale an distribution of publications and other publicity Literature.	Age Limit	:	18-30 years				
years' regular and continuous service (i.e) upto 35 years for UR+CGE & upto 38 years for OBC+CGE. Fee payable : Rs.50/- (Rupees fifty only). SC/ST/Female and eligible EX-S ar exempted from payment of fees. Essential Qualification : (i) Intermediate or possessing an equivalent qualification from recognized University/Board (ii) About 3 years experience of field work in a publishing Hous or a book-seller of standing or in a similar organization under Central or State Government dealing with the sale an distribution of publications and other publicity Literature.		:		3 Years for OBC candidates; Upto 35 years for			
35 years for UR+CGE & upto 38 years for OBC+CGE. Fee payable : Rs.50/- (Rupees fifty only). SC/ST/Female and eligible EX-S are exempted from payment of fees. Essential Qualification : (i) Intermediate or possessing an equivalent qualification from recognized University/Board (ii) About 3 years experience of field work in a publishing Hous or a book-seller of standing or in a similar organization under Central or State Government dealing with the sale and distribution of publications and other publicity Literature.			relaxable by				
Fee payable : Rs.50/- (Rupees fifty only). SC/ST/Female and eligible EX-S are exempted from payment of fees. : (i) Intermediate or possessing an equivalent qualification from recognized University/Board (ii) About 3 years experience of field work in a publishing Hous or a book-seller of standing or in a similar organization under Central or State Government dealing with the sale and distribution of publications and other publicity Literature.				, , .			
Fee payable : Rs.50/- (Rupees fifty only). SC/ST/Female and eligible EX-S are exempted from payment of fees. Essential Qualification : (i) Intermediate or possessing an equivalent qualification from recognized University/Board (ii) About 3 years experience of field work in a publishing Hous or a book-seller of standing or in a similar organization under Central or State Government dealing with the sale and distribution of publications and other publicity Literature.							
exempted from payment of fees. Essential Qualification : (i) Intermediate or possessing an equivalent qualification from recognized University/Board (ii) About 3 years experience of field work in a publishing Hous or a book-seller of standing or in a similar organization under Central or State Government dealing with the sale and distribution of publications and other publicity Literature.				OBC+CGE.			
Essential Qualification : (i) Intermediate or possessing an equivalent qualification from recognized University/Board (ii) About 3 years experience of field work in a publishing Hous or a book-seller of standing or in a similar organization under Central or State Government dealing with the sale and distribution of publications and other publicity Literature.	Fee payable	:	Rs.50/- (Rupees fifty only). SC/ST/Female and eligible EX-S are exempted from payment of fees				
recognized University/Board (ii) About 3 years experience of field work in a publishing Hous or a book-seller of standing or in a similar organization under Central or State Government dealing with the sale an distribution of publications and other publicity Literature.	Essential Qualification	:					
(ii) About 3 years experience of field work in a publishing Hous or a book-seller of standing or in a similar organization under Central or State Government dealing with the sale an distribution of publications and other publicity Literature.		-					
or a book-seller of standing or in a similar organization unde Central or State Government dealing with the sale an distribution of publications and other publicity Literature.				•			
Central or State Government dealing with the sale an distribution of publications and other publicity Literature.			•	·			
distribution of publications and other publicity Literature.							
Desirable Qualification							
Desirable Qualification : Degree of a recognized University.	Desirable Qualification	:	Degree of a recognized University.				
Job Responsibilities : Display and sale of publications and other publicity literature.	Job Responsibilities	:	Display and sale of put	olications and other publicity literature.			

IMPORTANT NOTE ON EDUCATIONAL QUALIFICATIONS

Degree/Diploma etc. obtained by candidates from open Universities/ Distance Education will not be accepted unless the same is accompanied by a certificate to the effect that the course is recognized by Distance Education Council in terms of Ministry of Human Resource Development Notification No. 44 published in Gazette of India dated 08.04.1995 for the relevant period when the candidate has acquired the relevant qualification.

- 2. Age and relaxation in upper age limit:
 - Date of birth will be reckoned as on normal closing date (i.e) 24.11.2014.
 - Should be within the age limit prescribed as on the closing date 24.11.2014. Age relaxation is available for Ex- serviceman candidates. The Ex-Servicemen should have been discharged or are likely to be discharged from the Armed Forces within the stipulated period of one year from the closing date 24.11.2014 on completion of his assignment. Necessary certificate/undertaking should be submitted by the Ex-Serviceman candidate in the form prescribed in D/o Personnel & Training's O.M.No. 36034/2/91-Estt (SCT) dated 3.4.91. (Appendix I and II) Ex-S fulfilling the conditions laid down by the Government from time to time shall be allowed to deduct military service from their actual age and such resultant age should not exceed the prescribed age-limit by more than three years for Group "C" Posts and Group "B" Posts. SC/ST candidates should submit their certificate in the format prescribed by the Commission as given in Appendix III.
 - Other Backward Class (OBC) for the purpose of Age Relaxation and Reservation will mean "Persons of OBC category not belonging to the Creamy Layer" as defined in Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt. (SCT), dated 08.09.1993 and modified vide Govt. of India Deptt. of Personnel and Training OM No. 36033/3/2004-Estt(Res) dated 09.03.2004 and 14.10.2008.
 - Candidates claiming the benefit of reservation under OBC Category not covered under the Creamy
 Layer must ensure that they furnish the OBC Certificate duly signed by the competent Authority on
 or before 24.11.2014 (closing date) in the format prescribed by the Commission in the Notice as
 in Appendix IV. The closing date for receipt of application will be treated as the date for OBC
 status of the candidate and also, for assuring that the candidate does not fall in the creamy layer.
 - The candidates claiming OBC status may note that certificate of creamy layer status should have been obtained within three years before the closing date (i.e.) 24.11.2014.. Any deviation of the OBC Certificate from the present prescribed format will not be accepted by the Commission and will lead such applications to be treated as belonging to General (UR) category in case such candidates are within the age limit for General (UR) category. Otherwise, such applications shall be rejected.
 - Representations from candidates for reconsideration of their category at subsequent stages of the recruitment will not be entertained.
 - The Commission will however have the discretionary power to reduce/waive off any of the provisions in exceptional and deserving cases.

- NOTE: 1. No relaxation in the upper age-limit is admissible for SC/ST/OBC candidates applying for UR vacancies.
 - 2. Candidates who wish to be considered against vacancies reserved/or seeking age relaxation must submit requisite certificate from the Competent Authority, in the prescribed format.
 - No age-relaxation is admissible to sons and daughters of Ex- Servicemen.
 - All persons who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1.1.1980 to 31.12.89 shall be eligible for relaxation in the upper age- limit by five years in support of which the proof of residence may be submitted along with the application to that effect.
 - Upper age limit is relaxable upto the age of 35 years in the case of widows, divorced women and women who are judicially separated from their husbands and who are not remarried.
 - Central Government Civilian Employees applying for these posts should submit an undertaking
 that they have informed in writing their Head of Office/Department that they have applied for the
 Recruitment. The Central Government Civilian Employees/ Departmental candidates seeking age
 relaxation (in upper age-limit) should submit a certificate from the Office where they are employed
 as per <u>Appendix –VI & VII</u>. They should continue to have the status of Central Government Civilian
 Employees at the time of appointment in the event of selection.

3. Fee Payable & Mode of Payment:

Rs.50/= (Rupees fifty only) in the form of Central Recruitment Fee Stamps (CRFS) which are available in all Post Offices. Any other mode of payment viz., cash, money order, cheque,DD & Postal order will not be accepted. Fee should be paid separately for each category for which applications are submitted separately.

Fee Exemption :

- All Female candidates
- SC/ST / PH Candidates.
- Ex-Servicemen who have not already secured employment under the Central Govt. in civil side after availing the benefit given to them as ExS for their re-employment.

NOTE: Fee once paid will not be refunded under any circumstances.

MODE OF SELECTION: Candidates fulfilling, the minimum prescribed qualifications will be shortlisted on the basis of their educational qualifications, academic records, percentage of marks etc, **or** through a screening test at the discretion of the Commission. Candidates, thus, selected may be required to undergo a written proficiency test wherever applicable/required or considered necessary by the Commission at its discretion.

The Commission holds the discretion to fix different qualifying standards for different categories in the proficiency test wherever applicable. Candidates qualified on the basis of merit of proficiency test if any held, would be required to appear at the Interview. Final select list would be prepared in order of merit as disclosed by the aggregate marks (marks of Proficiency Test wherever applicable and Interview/skill test as the case may be) finally awarded to each candidate taking into account the number of vacancies advertised and in that order so many candidates as are found suitable by the Commission would be recommended. Provided further that SC/ST and OBC candidates who are selected on their own merit without relaxed standards along with

candidates belonging to other communities will not be adjusted against the reserved share of vacancies. The reserved vacancies will be filled up separately from amongst the eligible SCs, STs and OBCs which will thus comprise SC, ST and OBC candidates who are lower in merit than the last general candidate on merit list of unreserved category but otherwise found suitable for appointment even by relaxed standards.

5. How to Apply:

The applications duly filled in (Please refer to "Guidelines for filling in the Application Form" given separately.) alongwith self attested copies of certificates should be submitted to the Southern Regional Office of the Commission on or before **24.11.2014** (*Closing date*) at the following address:

The Regional Director (SR)
Staff Selection Commission,
2nd Floor, EVK Sampath Building, DPI Campus,
College Road, Chennai - 600 006.

(In the case of residents of Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul & Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands, Lakshadweep and for candidates residing abroad the closing date shall be **01.12.2014.)**

Applications Received After The Specified Time Of Closing Date Will Not Be Entertained Under Any Circumstances. The Commission will not be responsible for postal delay.

6. GUIDELINES FOR FILLING IN THE APPLICATION FORM

INDICATE CLEARLY THE NAME OF THE POST, ADVERTISEMENT NO.& CATEGORY NO.(Post code)
ON THE ENVELOPE WHILE SENDING THE APPLICATION

- 1. **Separate application should be submitted for each category.** Each application should be submitted alongwith specified fees if he/she wishes to apply for more than one category.
- 2. Do Not Enclose Any Original Certificate With The Application
- 3. Ensure that the format of the Application form is exactly the same in contents and size as published.
- 4. Fill in the Application Form in your own hand writing using a Ball point pen without leaving any column blank. Write 'not applicable' wherever necessary.
- 5. Candidate should send only one application for a particular psot. There should be only one application in one envelope.
- 6. Ensure payment of Recruitment fee through Central Recruitment Fee Stamps (CRFS) only which is to be pasted in the space provided in the Application form and <u>duly cancelled by the Post Office</u>.
- 7. Serving Defence Personnel likely to be released within one year of the closing date can also apply.
- 8. Closing date for receipt of applications: 24.11.2014 (5.00 PM).

7. Documents To Be Attached with each Application:

1. Central Recruitment Fee Stamps (CRFS) of Rs.50/- affixed and duly cancelled in the relevant place on the application form.

- 2. One recent passport size photograph, duly signed and pasted (NOT STAPLED) in the space provided in Application Form. Two copies of the same photo should be retained by the candidate for pasting on the Attendance Sheet/Bio-data form.
- 3. Self attested copies of certificates and Mark Sheets pertaining to all the years showing age, educational and technical qualifications with subjects studied. (Only certificates issued by the Competent Authority, viz .the Universities / Boards of Education concerned would be accepted as proof of possessing the minimum educational, technical qualification and Date of Birth.)
- 4. Self attested copies of certificates in support of claim of SC/ST/OBC/PH/Ex-S.
- 5. Others who claim age relaxation should submit certificates in support of their claim.
- 6. Documents in support of Experience.
- 7. Undertaking by the Central Government Employee/Departmental Candidate to the effect that they have informed, in writing, their Head of Office that they have applied for the post. <u>Depttl./Central Government Employees claiming age relaxation should submit necessary certificate from the employer as in Appendix-VI & VII.</u>

Any dispute in regard to this recruitment will be subject to Courts/Tribunals having jurisdiction over Chennai.

8. Important Instructions:

The application will be summarily rejected in case it is:

- a. Incomplete or illegible. Applications without mentioning the respective Advt.No.& Category No.of the post (Post code).
- b. Application not in the prescribed format.
- c. An application filled in a language other than Hindi/English.
- d. Under age /over-age as on closing date (i.e. 24.11.2014)
- e. Not having the requisite Essential Qualification (E.Q) as on crucial date (i.e. 24.11.2014)
- f. Multiple applications received for the same category of the post and in the same envelope from different applicants.
- g. An envelope containing multiple applications received for the different categories of post or from different applicants.
- h. Application received after the closing date (i.e. 24.11.2014)

If Documents in proof of DOB, EQ, Category etc., are not attached with the application. The application will be rejected summarily at any stage of the recruitment process and no request for revival will be considered.

NOTE:

- 1. The vacancies advertised are provisional and liable to vary. In case the vacancy position indicated in the Advertisement is reduced to any number or even to nil, Commission is not liable to compensate the applicant for any consequential damage/loss.
- 2. Candidates must have already passed the qualifying examination as on the crucial date. Candidates who have appeared for the qualifying examination but whose results are not declared by the crucial date, are not eligible.

GENERAL INSTRUCTIONS FOR FILLING UP APPLICATION FORM FOR SELECTION POSTS

- 1. It may be noted that the Commission uses Common Application Form for all its recruitments. Please go through the notice for the Recruitment and also these instructions carefully before applying for any the posts mentioned in the Notice. You must satisfy yourself that you are eligible for the post for which you are applying.
- 2. Use only blue/black pen for filling up the Application Form.
- 3. Instructions have been given for most items in the application itself which should be gone through carefully before filling up the boxes. For items for which instructions are not available or require further clarification, further instructions given below may be gone through carefully.
- 4. As the advertisement pertains to various posts in different Offices, the Name of the post and Advt.No. and Category No. (Col. 1 & 2) of the post for which the application is being submitted may be indicated in the application form.
- 5. Column 10 may be filled up carefully. Ex-Servicemen candidates are also required to fill up column 10.1.
- 6. Column No.12.1 The category code for filling up this column is available in Commission's website: http://ssc.nic.in.
- 7. Column No.12.2 Age as on closing date for receipt of applications should be indicated.
- 8. Col.No.13 relating to preference of posts may be left blank.
- 9. Column 17 Educational Qualification: The list of Educational qualification and subjects mentioned in Appendix VIII is not exhaustive. Candidates who possess any educational qualification or studied any subject other than those mentioned in the list at Appendix VIII may use 'Others' for qualifications and/or subject code.
- 10. Candidates should read carefully the Essential Qualification required for the post for which they are applying and ensure that they fulfill the same. Documents in support of Essential Qualifications should invariably be furnished alongwith the application, failing which the applications will be summarily rejected.
- 11. Column No.19: Write your complete communication address including your Name in English in capital letters or in Hindi with blue/black ball pen. Do not forget to write 6 digit PIN in the boxes.
- 12. Column 20 : Paste your recent photography of size 4cm x 5 cm. Do not staple and do not get the photo attested. Please note that your application without photograph shall be rejected summarily.
- 13. Column No.21 and 22 : Please do sign in running hand. <u>Unsigned applications will be rejected</u>. Variations in the signature will render the application liable to be rejected.

कर्मचारी चयन आयोग Staff Selection Commission APPLICATION FORM/आवेदन प्रपत्र कृपया परीक्षा के नोटिस में दिए गए अनुदेशों/संलग्न विवरणिका को सावधानी पूर्वक पढ़ लें। बॉक्सों (□) में लिखने के लिए नीले या काले बॉल पेन का प्रयोग करें। Please read instructions in the Notice of the Examination / Brouchure carefully. Use Blue or Black ball pen to write in the boxes (□). 1. विज्ञापन सं/Advertisement No. → 3. उम्मीदवार का पूरा नाम (अंग्रेजी में) मैट्रिकलेशन प्रमाण पत्र में दिए गए नाम के अनुसार बड़े अक्षरों में लिखें। नाम के किन्हीं दो भागों के बीच एक बक्से को खाली छोड़ दी। Candidate's Full Name (in English). Write in Capital Letter exactly in Matriculation Certificate. Leave a bo 4. पिता का नाम (बड़े अक्षरों में अंग्रेजी में लिखें)/Father's Name (Write in Capital Letters in English) 5. माता का नाम (बड़े अक्षरों में अंग्रेजी में लिखें/Mother's Name (Write in Capital Letters in English) 6. जन्म की तारीख/Date of Birth 7. लिग/Gender 8. राष्ट्रीयता/Nationality 9. शुल्क/Fees दिन/Day माह/Month वर्ष/Year (Write 2-Female & 1- Male) (Write1-Fee paid & 2-Examption claimed) (Write 1-Indian & 2- Others) 10. श्रेणी/Category 10.1 क्या आप भूतपूर्व सैनिक हैं/Whether Ex-Serviceman 11. क्या आप शारीरिक विकलांग हैं?/Whether PH? (Write 9-General, 1-SC, 2-ST & 6-OBC) (Write 3 Ex-Serviceman) (Write 1-Yes, 2-No) 11.1. यदि हाँ, कोड अंकित करें | 12. क्या आप आयु सीमा में छूट चाहते हैं? | 12.1 यदि हाँ, कोड अंकित करें | 12.2 अवेदन प्राप्ति की सामान्य अन्तिम तिथि If Yes, indicate Code Whether seeking Age relaxation? If Yes, indicate Code Age as on normal closing date) (Write 4-OH, 5-HH, 7-VH) (Write 1- Yes, 2- No) (Write two digit Numeric Code) 14. भूतपूर्व सैनिक के लिए/For Ex-Servicmen सेवा समाप्ति तिथि/Date of Discharge 13. पदों की वरीयता/Preference for Posts सेवा अवधि/Length of Service 10 D D M M Y 16. यदि दृष्टि बाधित विकलांग हैं तो क्या आपको प्रलिपिक (लै.1, नही.2) 15. क्या आप अल्पसंख्यक हैं (ਜੀ-1, ਜਜੀ-2) Whether belong to Minority Communities as per Govt. Orders (Write 1-Yes, 2-No) की आवश्यकता हैं? If VH, whether scribe is required? (Write 1-Yes, 2-No) 16.1. यदि हाँ, तो माध्यम अंकित करें, अंग्रेजी के लिए 1, हिन्दी के लिए 2 If yes, indicate medium. Write 1 for English, 2 for Hindi ******* -----यहां से मोडें ----- FOLD HERE -यहां से मोडें ------FOLD HERE -----17. अंक का प्रतिशत माध्यम विषय कोड शैक्षिक कोड Mediu Percentage of Marks Educational Qualification Code **Subject Code** . अंग्रेजी के लिए 1 लिखें, हिन्दी के लिए 2 लिखें व अन्य के लिए 3 लिखें Write 1 for English, 2 for Hindi & 3 for Others 18. कार्य अनुभव का विवरण/Details of work Experience संस्था का नाम कार्य का विवरण कार्य की अवधि /Period of Service पद का नाम Name of the organisation(s) Nature of Duty(ies) Designation से/From तक/To 19. पता : अपने नाम सहित पत्र व्यवहार का पूरा पता अंग्रेजी में बड़े अक्षरों में या हिन्दी में नीले या काले बॉल पेन से लिखें। Address: Write your complete Communication Address including your Name in English Capital Letters or Hindi with Blue or Black Ball Pen. 20. फोटोग्राफ देखें) ruction 4 से.मी. X 5 से.मी. आकार का हाल ही में खींचा गया फोटोग्राफ यहाँ ठीक ढंग से चिपकायें। पता Address : (स्टेपल न करें। फोटो को नोटिस में अ of the Exam सत्यापित न करवाएं) अनुक्रमांक (केवल कार्यालय प्रयोग हेतु) Photograph Paste here firmly your Roll Number (for Office use only) (परीक्षा के See Notice recent photograph 21. उम्मीदवार के हस्ताक्षर (केवल घसीट हस्तलिप में) (4 c.m. X 5 c.m.) (Do not staple, Do not get the Photograph attested) Signature of Candidate (Only in running Hand) पिन PIN : 19.1 मोबाइल/Mobile No. : अहस्ताक्षरित आवेदन पत्र को रद्द कर दिया जायेगा ई-मेल/E-mail ID : Unsigned application will be rejected

घोषणा / Declaration

Space for cancellation stamp by post office after affixing CRF stamp के. भ. शुल्क टिकट चिपकाने के बाद डाकघर द्वारा रद्द किये जाने वाले टिकट हेतु स्थान

23. के.भ. शुल्क टिकट कि लिए स्थान Space for CRF Stamp

> अपेक्षित मृल्य वर्ग का के. भ. शुल्क टिकट यहाँ ठीक ढंग से चिपकाएं तथा डाकघर से रद्द करा दें जहाँ से वह

> > खरीदा गया है। (स्टेपल न करें)

Paste here firmly CRF Stamp of requisite denomination and get it cancelled from the post office from where purchased. (Do not Staple)

मैंने इस भर्ती के लिए कोई और आवेदन पत्र नहीं भेजा है मुझे यह मालूम है कि यदि मैं इस नियम का उल्लंघन करता / करती हूँ तो आयोग द्वारा मेरा आवेदन सरसरी तौर पर अस्वीकृत कर दिया जायेगा।

I have not submitted any other application for this examination. I am aware that if I contravene this

rule, my application will be rejected summarily by the Commission. मैंने विज्ञप्ति में दी गई शर्तों को ध्यानपूर्वक पढ़ लिया हैं और मैं एतदृद्धारा उनका पालन करने का वचन देता/देती हूँ।

I have read the provisions in the Notice of the examination carefully and I hereby undertake to abide by them. मैं यह भी घोषणा करता/करती हूँ कि मैं इस परीक्षा में प्रवेश के लिए निर्धारित आयु सीमा, शैक्षिक योग्यता आदि संबंधी पात्रता की सभी शर्तों को पूरा करता/ करती हैं।

I further declare that I fulfill all the conditions of eligibility regarding age limits, educational qualifications etc.,

prescribed for admission to the examination. मैं यह भी घोषणा करता/करती हूँ कि मुझे आजतक कर्मचारी चयन आयोग/संघ लोक सेवा आयोग द्वारा किसी भी परीक्षा में बैठने से नहीं रोका गया है तथा मुझे किसी भी विधि न्यायालय द्वारा कभी भी दोषी नहीं पाया गया है।

I also declare that I do not stand debarred by SSC/UPSC/CPWD/MES/Dept. of Posts as on date and have never been convicted by any court of law.

*आयु सीमा में छूट चाहने वाले केन्द्र सरकार के असैनिक कर्मचारी के लिए

मैं यह घोषणा करता हूँ कि मैं एक केन्द्र सरकार का एक असैनिक कर्मचारी हूँ एवं नियमित आधार पर 3 वर्ष की सेवा या सेवाकाल अवधि जैसा की परीक्षा नोटिस में निर्धारित है, आवेदन पत्र जमा करने की अंतिम तिथि या उससे पूर्व,,

*For Central Govt. Civilian Employee seeking age relaxation

I declare that I am a Central Govt. Civilian Employee and completed 3 years regular service or regular length of service stipulated in the Notice of the examination on or before date of closing of submitting application form given in the Notice.

*अन्य पिछड़ा वर्ग से संबंधित अभ्यर्थी के लिए

मैं यह घोषणा करता/करती हूँ कि मैं उस समूदाय से संबंधित हूँ जिसे कार्मिक एवं प्रशिक्षण विभाग के दिनांक 8.9.1993 के का.ज़ा. सं.- 36012/22293 स्था. (एससीटी) में विहित आदेशों के अनुसार भारत सरकार द्वारा सेवाओं में आरक्षण के प्रयोजन हेतु पिछड़ा वर्ग माना गया है। यह भी घोषणा की जाती है कि मैं भारत सरकार, कार्मिक एवं प्रशिक्षण विभाग के विभिन्न संशोधनों जो कि नोटिस में उल्लेखित है, उसके तहत उपरोक्त कार्यालय ज्ञापन सं. कॉलम 3 में उल्लिखित व्यक्तियों / वर्गों (क्रीमीलेयर) से संबंधित नहीं हूँ मैं यह भी घोषणा करता/करती हूँ कि मेरे पास परीक्षा नोटिस में निर्धारित प्रारूप में अन्य पिछड़ा वर्ग का प्रमाण पत्र है।

*For Candidate belonging to OBC I declare that I belong to the community which is recognized as a backward class by the Govt. of India for the purpose of reservation in services as per orders contained in Deptt. of Personnel and Training Office Memorandum No. 36012/22/93- Esst. (SCT) dated 8.9.1993. I also declare that I do not belong to the person/sections (creamy layer) mentioned in column 3 of the schedule of the OM mentioned above and modified vide Govt. of India DOPT OMs mentioned in the Notice. I further declare that I am in possession of OBC Certificate in the prescribed format given in the Notice of the examination. (vii). भतपूर्व सैनिकों के लिए

मैं घोषणा करता/करती हूँ कि मैं परीक्षा विज्ञप्ति के अनुसार भू.पू. सैनिक सम्बन्धित पात्रता की सभी र्शतों को पूरा करता/ कर	रती हूँ।
For Candidate belonging Ex-Serviceman	

I declare that I fulfill all the eligibility condition relating to Ex-Serviceman as per notice of exam.

(viii)) मैं एतद् द्वारा घोषणा करता/करती हूँ कि इस आवेदन पत्र में दिए गए सभी विवरण मेरी अधिकतम जानकारी और विश्वास के अनुसार सत्य, पूर्ण एवं सही है। मैं समझता/समझती हूँ कि परीक्षा से पहले या बाद में कोई भी सूचना छपाई हुई/झुठी या असत्य पाई जाने पर या अपात्रता का पता लगने पर मेरी अभ्यर्थिता/नियुक्ति निरस्त की जा सकती है।

I hereby declare that all statements made in this application are true, complete and correct to the best of my my knowledge and belief. I understand that in the event of any information being found

suppressed/false or incorrect or ineligibility being detected before appointment is liable to be cancelled	re or after the examination, my candidature /
स्थान / Place	उम्मीदवार के हस्ताक्षर (केवल घसीट हस्तलिपि में) Signature of Candidate (only in running hand)
D D M M Y Y तारीख / Date :	
*यदि लाग न हो तो यह लाईन काट दें। *Strike off this sentence if not applicable.	अहरताक्षरित आवेदन पत्र को रद्द कर दिया जायेगा Unsigned application will be rejected

APPENDIX – I

Form of certificate for serving Defence personnel

I hereby certify that, according to the information available with me (No.) (
(Name)	is due to complete the specific	ed term of his
engagement with the Armed Forces on the		
(Date)		
	Signature of Commanding C	Officer
Place:		
Date :	Office Seal:	
APPE	NDIX – II	
(Undertaking to be give	n by the Ex-S candidates)	
I understand that, if selected on the basis of the recruitr my appointment will be subject to my producing docume authority that I have been duly released / retired / discha to the benefits admissible to ex-servicemen in terms of the Services & Posts) Rules, 1979, as amended from time to	entary evidence to the satisfaction of the arged from the Armed Forces and that I are the Ex-service men (Re-employment in C	appointing am entitled
I also understand that I shall not be eligible to regard to the recruitment covered by this examination, secured any employment on the civil side (including P Statutory Bodies, Nationalised Banks, etc) by availing admissible to Ex-S.	if I have at any time prior to such appublic Sector Undertakings, Autonomous	oointment, Bodies /
	Signature of candidate	
Place:		
Date:		

APPENDIX - III

FORMAT FOR SC/ST CERTIFICATE

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the Sub-Divisional Officer or any other officer as indicated below of the District in which his parents(or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy.

The form of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India.

This is to certify	that Shri/Shrimati/ Kumari*		son/daughte	er of	
	of village/town* in Distric	ct/Division*		of the	
State/Union Territory*	belongs to the Cas	ste/Tribes		which is	
recognised as a Scheduled Cast	es/Scheduled Tribes* under :-				
The Constitution (Scheduled Casorder, 1950the	the Constitution (S	cheduled Castes)	Union Territorie	es order, 1951	,
As amended by the Scheduled Reorganisation Act, 1960 & the North-Eastern Area (Reorganis (Amendment) Act, 1976.	Punjab Reorganisation Act, 19	66, the State of Hir	nachal Pradesh	n Act 1970, the	
The Constitution (Jammu & Kash	nmir) Scheduled Castes Order, 1	956			

The Constitution (Andaman & Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976*.

The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order 1962.

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962 @.

The Constitution (Pondicherry) Scheduled Castes Order 1964 @.

The Constitution (Scheduled Tribes) (Uttar Pradesh) Order 1967 @.

The Constitution (Goa, Daman & Diu) Scheduled Castes Order 1968 @.

The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @.

The Constitution (Nagaland) Scheduled Tribes Order 1970 @.

The Constitution (Sikkim) Scheduled Castes Order 1978 @.

The Constitution (Sikkim) Scheduled Tribes Order 1978 @.

The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989 @.

The Constitution (SC) Orders (Amendment) Act, 1990 @. The Constitution (ST) Orders (Amendment) Ordinance, 1991 @. The Constitution (ST) Orders (Second Amendment) Act, 1991 @. The Constitution (ST) Orders (Amendment) Ordinance, 1996

State/Union Te	erritory Administration.			
This	certificate is issued on the basis of the Scheduled Castes/ Scheduled	Tribes of	certificate	issued to
Shri/Shrimati	Father/Mother	0	of Shri/	Shrimati/
1.6	6 111 // 4 1 12 1 1 1 1 1			

Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one

Shri/Shrimati	
Kumari*	of village/town* in District/Division*of the
State/Union Territory* _	who belongs to the Caste/Tribe which is
recognised as a Sc	heduled Caste/Scheduled Tribe in the State/Union Territory* issued by the ated
	mari and /or * his/her family ordinarily reside(s) in village/town*of District/Division*of the State/Union Territory of
Place	Signature
Date	** Designation (with seal of office) State/Union Territory

@ Please quote specific Presidential Order

2.

% Delete the paragraph which is not applicable.

NOTE: The term, ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

List of authorities empowered to issue Caste/Tribe Certificates:

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/ Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

^{*} Please delete the words which are not applicable

APPENDIX – IV

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVT. OF INDIA

	This is to certify that Shri/Smt./Kum		Son/Da	aughter (of		
Shri/Smt	of Village/Town						in
	State belongs to the						
backward	class under:						
(I)	Resolution No.12011/68/93-BCC(C) dated	10/09/93	published	I in the	e Gazette	of	India
	Extraordinary Part I Section I No. 186 dated						
(II)	Resolution No.12011/9/94-BCC dated 19/10)/94 publish	ed in the G	azette o	f India Ext	raor	dinary
	Part I Section I No. 163 dated 20/10/94.						
(III)	Resolution No.12011/7/95-BCC dated 24/05	5/95 publish	ed in the G	azette o	f India Ext	raoro	dinary
	Part I Section I No. 88 dated 25/05/95.						
(IV)	Resolution No.12011/96/94-BCC dated 09/0						
(V)	Resolution No.12011/44/96-BCC dated		published	in the	Gazette	of	India
<i>a.</i>	Extraordinary Part I Section I No. 210 dated						
(VI)	Resolution No.12011/13/97-BCC dated 03/1						
(VII)	Resolution No.12011/99/94-BCC dated 11/1						
(VIII)	Resolution No.12011/68/98-BCC dated 27/1						
(IX)	Resolution No.12011/88/98-BCC dated		published	in the	Gazette	of	India
0.0	Extraordinary Part I Section I No.270 dated (• "		
(X)	Resolution No.12011/36/99-BCC dated 0		published	in the	Gazette	ot	India
0.40	Extraordinary Part I Section I No.71 dated 04				• "		
(XI)	Resolution No.12011/44/99-BCC dated 2		published	in the	Gazette	ot	India
01	Extraordinary Part I Section I No.210 dated 2					, ,	
Sr	nri/Smt./Kum.	and	or his fam	illy ordin	arily reside	∋(s)	in the
	District / Division of	1 \	State.		s also to d	ertir	y tnat
	es not belong to the persons/sections (Creamy						
ine Gover 08/09/93.	nment of India. Department of Personnel &	Training C).IVI. INO. 30	00 12/22/	93-ESII.(S	UI)	aatea
Dated :	District Magistrate /	Denuty Co.	mmissiona	r etc			
Daleu .	_	Dehari Col	11111133101161	, 610.			
	Seal						

NOTE:

- (a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- (b) The authorities competent to issue Caste Certificates are indicated below:
 - (i) District Magistrate / Additional Magistrate/ Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of Ist Class Stipendary Magistrate).
 - (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
 - (iii) Revenue Officer not below the rank of Tehsildar; and
 - (iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.

<u>APPENDIX – V</u>

FORM OF PHYSICALLY DISABLED CATEGORY

1.Dr.	Regn no	examined Shri /Smt/ Kum	whose
Parti	culars are given below and hereby certify that he	e/she is a permanent physically disabled per	son of the following
cate	gory:-		_
(i)	BL – Both legs affected but not arms.		
(ii)	BA- Both Arms affected		
	(a) Impaired reach		
	(b) Weakness of grip		
(iii)			
(iv)	OL - One leg affected (right or left)		
	(a) Impaired reach		
	(b) Weakness of grip		
	(c) Ataxic		
(v)	OA- One arm affected		
	(a) Impaired reach		
	(b) Weakness of grip		
	(c) Ataxic		
(vi)	BH- Stiff Back and hips (Cannot sit or stoop)		
(vii)	MW- Muscular weakness and limited Physica	al endurance	
(viii)	B-Blind		
(ix)	PB- Partially Blind		
(x)	D- Deaf		
	ete the category whichever is not applicable)	_	
1.	The percentage of disability in his/her case is		
2.	Shri/Smt/Kum	meets the following physical requireme	nts for discharge of
	er duties:-	fingers	
	i) F- Work performed by manipulating with	•	
	ii) PP-Work performed by pulling and pushiiii) L- Work performed by lifting.	ilig.	
		uching	
		ucinig.	
	v) B – Work performed by bending. vi) S –Work performed by sitting.		
	vii) ST –Work performed by Standing		
	viii) W – Work performed by vialiding		
	ix) SE – Work performed by waiking.		
	x) H- Work performed by hearing/speaking	1	
	xi) RW- Work performed by reading and wri	•	
,	ete whichever is not applicable)	ang.	
(DOI	we willower to not applicable,		
3.Pe	rcentage of disability in his/her case is	percent.	
4. Sł	nri/Smt/Kum_ titutional weakness or bodily infirmity that may in	does not suffer from disease (comn	nunicable otherwise)
		nterfere with the efficient discharge of his/h	er duties as an
Offic	er under the Govt. Of India.		
	i) Name of the candidate		
(ii) Father's name		

Sex	
Age)	
	Signature of the Surgeon/Medical Off
	Designation
Signature of the candidate	Office stamp
-	Address

Note: The disability certificate should be issued by a Govt. Hospital.

<u>APPENDIX - VI</u>

Form of Certificate to be submitted by Central Government Employees claiming age relaxation

(To be filled by the Head of office or Department in which the candidate is working)

It is certified that Shri/Smt./Km.		is a Central Government	Civilian
employee holding a Group 'C' technical/non technical po			
pay scale of Rs.			
with 3 years regular service in the Grade as on	(Closing date).		
		Signature	_
		Name	_
		Office seal	_
Place:			
Date:			
APPEND	IX VII		
Form of Certificate to be submitted by Ce	ntral Government	Civilian Employees	
It is certified that Shri/Smt./Km.		is a Central Government	Civilian
Employee holding a Group 'C' technical/non technical po	ost in the pay scale	of Rs	
		Signature	_
		Name	_
		Office seal	_
Place: Date:			

APPENDIX – VIII Essential Educational Qualification Code

Essential Qualification	Code
Matriculation	01
Intermediate	02
Certificate	03
Diploma	04
B.A.	05
B.A.(Hons)	06
B.Com	07
B.Com (Hons.)	08
B.Sc.	09
B.Sc. (Hons.)	10
B.Ed.	11
LLB	12
BE	13
B.Tech	14
AMIE (Part A & Part B)	15
B.Sc(Engg.)	16
BCA	17
ВВА	18
Graduation issued by Defence (Indian Army, Air force, Navy)	19
B.Library Science	20
B.Pharma	21
ICWA	22
CA	23
PG Diploma	24
M.A.	25
M.Com	26
M.Sc	27
M.Ed	28
LLM	29

ME	30
M.Tech	31
M.Sc (Engg.)	32
MCA	33
MBA	34
Others	35

Subject Code for Educational Qualification

Subject for Educational Qualification	Code
History	01
Political Science	02
Economics	03
English Literature	04
Hindi Literature	05
Geography	06
Commerce	07
Law	08
Physics	09
Chemistry	10
Mathematics	11
Statistics	12
Botany	13
Zoology	14
Agricultural Science	15
Civil Engineering	16
Electrical Engineering	17
Mechanical Engineering	18
Electronics Engineering	19
Electronics & Power Engineering	20
Electronics & Communication Engineering	21
Electronics Instrumentation Engineering	22
Agriculture Engineering	23
Computer Science	24

Information Technology 26 Library Science 27 Accountancy 28 Work Accountancy 29 Business Administration 30 Mass Communication 31 Journalism 32 Mass Communication & Journalism 33 Pharmacy 34 Photography 35 Printing Technology 36 Nursing 37 Assamese 38 Bengali 39 Malayalam 40 Telugu 41 Kannada 42 Tamil 43 Marathi 44 Gujarati 45 Urdu 46 Sanskrit 47 OTHERS 48 Aeronautical Engineering 50 Microbiology 51 Forensic Science 52 Space Engineering 53 Rocketry 54 Telecommunication Engineering 55	Computer Application	25
Accountancy 28 Work Accountancy 29 Business Administration 30 Mass Communication 31 Journalism 32 Mass Communication & Journalism 33 Pharmacy 34 Photography 35 Printing Technology 36 Nursing 37 Assamese 38 Bengali 39 Malayalam 40 Telugu 41 Kannada 42 Tamil 43 Marathi 44 Gujarati 45 Urdu 46 Sanskrit 47 OTHERS 48 Aeronautical Engineering 50 Microbiology 51 Forensic Science 52 Space Engineering 53 Rocketry 54 Telecommunication Engineering 55	Information Technology	26
Work Accountancy 29 Business Administration 30 Mass Communication 31 Journalism 32 Mass Communication & Journalism 33 Pharmacy 34 Photography 35 Printing Technology 36 Nursing 37 Assamese 38 Bengali 39 Malayalam 40 Telugu 41 Kannada 42 Tamil 43 Marathi 44 Gujarati 45 Urdu 46 Sanskrit 47 OTHERS 48 Aeronautical Engineering 50 Microbiology 51 Forensic Science 52 Space Engineering 53 Rocketry 54 Telecommunication Engineering 55	Library Science	27
Business Administration 30 Mass Communication 31 Journalism 32 Mass Communication & Journalism 33 Pharmacy 34 Photography 35 Printing Technology 36 Nursing 37 Assamese 38 Bengali 39 Malayalam 40 Telugu 41 Kannada 42 Tamil 43 Marathi 44 Gujarati 45 Urdu 46 Sanskrit 47 OTHERS 48 Aeronautical Engineering 50 Microbiology 51 Forensic Science 52 Space Engineering 53 Rocketry 54 Telecommunication Engineering 55	Accountancy	28
Mass Communication 31 Journalism 32 Mass Communication & Journalism 33 Pharmacy 34 Photography 35 Printing Technology 36 Nursing 37 Assamese 38 Bengali 39 Malayalam 40 Telugu 41 Kannada 42 Tamil 43 Marathi 44 Gujarati 45 Urdu 46 Sanskrit 47 OTHERS 48 Aeronautical Engineering 50 Microbiology 51 Forensic Science 52 Space Engineering 53 Rocketry 54 Telecommunication Engineering 55	Work Accountancy	29
Journalism 32 Mass Communication & Journalism 33 Pharmacy 34 Photography 35 Printing Technology 36 Nursing 37 Assamese 38 Bengali 39 Malayalam 40 Telugu 41 Kannada 42 Tamil 43 Marathi 44 Gujarati 45 Urdu 46 Sanskrit 47 OTHERS 48 Aeronautical Engineering 50 Microbiology 51 Forensic Science 52 Space Engineering 53 Rocketry 54 Telecommunication Engineering 55	Business Administration	30
Mass Communication & Journalism 33 Pharmacy 34 Photography 35 Printing Technology 36 Nursing 37 Assamese 38 Bengali 39 Malayalam 40 Telugu 41 Kannada 42 Tamil 43 Marathi 44 Gujarati 45 Urdu 46 Sanskrit 47 OTHERS 48 Aeronautical Engineering 50 Microbiology 51 Forensic Science 52 Space Engineering 53 Rocketry 54 Telecommunication Engineering 55	Mass Communication	31
Pharmacy 34 Photography 35 Printing Technology 36 Nursing 37 Assamese 38 Bengali 39 Malayalam 40 Telugu 41 Kannada 42 Tamil 43 Marathi 44 Gujarati 45 Urdu 46 Sanskrit 47 OTHERS 48 Aeronautical Engineering 50 Microbiology 51 Forensic Science 52 Space Engineering 53 Rocketry 54 Telecommunication Engineering 55	Journalism	32
Photography 35 Printing Technology 36 Nursing 37 Assamese 38 Bengali 39 Malayalam 40 Telugu 41 Kannada 42 Tamil 43 Marathi 44 Gujarati 45 Urdu 46 Sanskrit 47 OTHERS 48 Aeronautical Engineering 49 Chemical Engineering 50 Microbiology 51 Forensic Science 52 Space Engineering 53 Rocketry 54 Telecommunication Engineering 55	Mass Communication & Journalism	33
Printing Technology 36 Nursing 37 Assamese 38 Bengali 39 Malayalam 40 Telugu 41 Kannada 42 Tamil 43 Marathi 44 Gujarati 45 Urdu 46 Sanskrit 47 OTHERS 48 Aeronautical Engineering 49 Chemical Engineering 50 Microbiology 51 Forensic Science 52 Space Engineering 53 Rocketry 54 Telecommunication Engineering 55	Pharmacy	34
Nursing 37 Assamese 38 Bengali 39 Malayalam 40 Telugu 41 Kannada 42 Tamil 43 Marathi 44 Gujarati 45 Urdu 46 Sanskrit 47 OTHERS 48 Aeronautical Engineering 49 Chemical Engineering 50 Microbiology 51 Forensic Science 52 Space Engineering 53 Rocketry 54 Telecommunication Engineering 55	Photography	35
Assamese 38 Bengali 39 Malayalam 40 Telugu 41 Kannada 42 Tamil 43 Marathi 44 Gujarati 45 Urdu 46 Sanskrit 47 OTHERS 48 Aeronautical Engineering 50 Microbiology 51 Forensic Science 52 Space Engineering 53 Rocketry 54 Telecommunication Engineering 55	Printing Technology	36
Bengali 39 Malayalam 40 Telugu 41 Kannada 42 Tamil 43 Marathi 44 Gujarati 45 Urdu 46 Sanskrit 47 OTHERS 48 Aeronautical Engineering 50 Microbiology 51 Forensic Science 52 Space Engineering 53 Rocketry 54 Telecommunication Engineering 55	Nursing	37
Malayalam 40 Telugu 41 Kannada 42 Tamil 43 Marathi 44 Gujarati 45 Urdu 46 Sanskrit 47 OTHERS 48 Aeronautical Engineering 49 Chemical Engineering 50 Microbiology 51 Forensic Science 52 Space Engineering 53 Rocketry 54 Telecommunication Engineering 55	Assamese	38
Telugu 41 Kannada 42 Tamil 43 Marathi 44 Gujarati 45 Urdu 46 Sanskrit 47 OTHERS 48 Aeronautical Engineering 49 Chemical Engineering 50 Microbiology 51 Forensic Science 52 Space Engineering 53 Rocketry 54 Telecommunication Engineering 55	Bengali	39
Kannada 42 Tamil 43 Marathi 44 Gujarati 45 Urdu 46 Sanskrit 47 OTHERS 48 Aeronautical Engineering 49 Chemical Engineering 50 Microbiology 51 Forensic Science 52 Space Engineering 53 Rocketry 54 Telecommunication Engineering 55	Malayalam	40
Tamil 43 Marathi 44 Gujarati 45 Urdu 46 Sanskrit 47 OTHERS 48 Aeronautical Engineering 49 Chemical Engineering 50 Microbiology 51 Forensic Science 52 Space Engineering 53 Rocketry 54 Telecommunication Engineering 55	Telugu	41
Marathi 44 Gujarati 45 Urdu 46 Sanskrit 47 OTHERS 48 Aeronautical Engineering 49 Chemical Engineering 50 Microbiology 51 Forensic Science 52 Space Engineering 53 Rocketry 54 Telecommunication Engineering 55	Kannada	42
Gujarati 45 Urdu 46 Sanskrit 47 OTHERS 48 Aeronautical Engineering 49 Chemical Engineering 50 Microbiology 51 Forensic Science 52 Space Engineering 53 Rocketry 54 Telecommunication Engineering 55	Tamil	43
Urdu 46 Sanskrit 47 OTHERS 48 Aeronautical Engineering 49 Chemical Engineering 50 Microbiology 51 Forensic Science 52 Space Engineering 53 Rocketry 54 Telecommunication Engineering 55	Marathi	44
Sanskrit 47 OTHERS 48 Aeronautical Engineering 49 Chemical Engineering 50 Microbiology 51 Forensic Science 52 Space Engineering 53 Rocketry 54 Telecommunication Engineering 55	Gujarati	45
OTHERS Aeronautical Engineering Chemical Engineering 50 Microbiology 51 Forensic Science 52 Space Engineering 53 Rocketry 54 Telecommunication Engineering 55	Urdu	46
Aeronautical Engineering 49 Chemical Engineering 50 Microbiology 51 Forensic Science 52 Space Engineering 53 Rocketry 54 Telecommunication Engineering 55	Sanskrit	47
Chemical Engineering 50 Microbiology 51 Forensic Science 52 Space Engineering 53 Rocketry 54 Telecommunication Engineering 55	OTHERS	48
Microbiology 51 Forensic Science 52 Space Engineering 53 Rocketry 54 Telecommunication Engineering 55	Aeronautical Engineering	49
Forensic Science 52 Space Engineering 53 Rocketry 54 Telecommunication Engineering 55	Chemical Engineering	50
Space Engineering 53 Rocketry 54 Telecommunication Engineering 55	Microbiology	51
Rocketry 54 Telecommunication Engineering 55	Forensic Science	52
Telecommunication Engineering 55	Space Engineering	53
	Rocketry	54
Social Work 56	Telecommunication Engineering	55
	Social Work	56

Sociology	57
Criminology	58
Bio-Physics	59
Bio-Chemistry	60
Bio-Technology	61
Communication	62
Electronics	63
Radio Engineering	64
Radio Communication	65
Metallurgy	66
Textile Technology	67
Rubber Technology	68
Plastic Engineering	69
Polymer & Rubber Technology	70
Physical Education	71
Agronomy	72
Plant Breeding	73
Genetics	74
Automobile Engineering	75
Marine Engineering	76
Naval Architecture	77
Operations Research	78
Instrumentation Engineering	79
Biology	80
Diary Chemistry	81
Oil Technology	82
Food Technology	83
Geology	84
Geo-Physics	85
Meteorology	86
Hydro-meteorology	87