

DETAILED ADVERTISEMENT

ONLINE APPLICATIONS are invited for filling up the following posts in SEMI-SKILLED grade in Pay Band Rs.5200-20200/- and Grade pay Rs.1800/-at Heavy Vehicles Factory, Avadi, from citizens of India fulfilling the requisite qualification (Matriculation or equivalent + NAC/NTC issued by NCVT).

1. Name of the posts and No. of vacancies:

SL. NO.	TRADE	RESERVED FOR				TOTAL POSTS	PH	EX-SM
		UR	OBC	SC	ST			
1	Machinist	112	64	45	3	224	7	22
2	Fitter	29	21	13	1	64	2	6
3	Fitter-AFV	12	5	3	0	20	0	2
4	Welder	23	17	9	0	49	2	5
5	Electrician	9	4	6	0	19	1	2
6	Fitter Electronics	3	3	0	0	6	0	0
7a	Examiner-Fitter	3	2	1	0	6	0	2
7b	Examiner-Machinist	3	2	0	0	5		
7c	Examiner-Electrician	1	1	1	0	3		
7d	Examiner-Fitter Electronics	1	0	1	0	2		
7e	Examiner-Welder	1	0	0	0	1		
	Total	197	119	79	4	399	12	39

The Trade Apprentices of Heavy Vehicles Factory, Avadi and sister Ordnance Factories would also be required to apply in ONLINE.

2. AGE LIMIT AS ON CLOSING DATE OF APPLICATION i.e.:

Categories of Vacancy	Age as on closing Date of Application
UR	18 - 32 years

Age Relaxation in addition to above mentioned upper age limits:

Categories of Vacancy	Age Relaxation
OBC	Up to 3 years
SC/ST	Up to 5 years
Ex Trade Apprentices of Ordnance Factories	Up to the period of apprenticeship undergone.
Physically Handicapped	Up to 10 years in addition to the age relaxation availed due to SC/ST/OBC.
Ex-Servicemen	3 years in addition to the period of service rendered in the defence services.
Departmental candidates with three years continuous service in central government in same line or allied cadres.	Up to the age of 40 years for UR, 45 years for SC/ST & 43 years for OBC.

The crucial date for determining the age, will be the last date of receipt of online applications i.e. 03/11/2014.

3. EDUCATIONAL QUALIFICATION:

The requisite Educational Qualification is Matriculation + National Apprenticeship Certificate (NAC)/National Trade Certificate (NTC) issued by National Council of Trades for Vocational Training (NCVT).

- (a) **For the posts of Fitter, Welder, Fitter Electronics, Electrician, Machinist:** NAC/NTC issued by NCVT in the relevant trade.
- (b) **For the posts of Fitter AFV:** NAC/NTC issued by NCVT in the trade of Fitter.
- (c) **For the posts of Examiner:** NAC/NTC issued by NCVT in the respective trades of Fitter, Machinist, Welder, Electrician, Fitter Electronics.

4. APPLICATION FEES:

- (a) Candidates are required to pay a fee of Rs.50/- (Rupees Fifty only) by remitting the money in any branch of State Bank of India by cash in the account of Heavy Vehicles Factory, Avadi (**SBI Power Jyoti Account Number-32761083291**) using the challan given in the website.
- (b) SC/ST/Ex-Serviceman/Person with Disabilities/Women candidates are exempted from payment of fees. Candidates seeking exemption from fees must enclose copy of the Caste Certificate/Disability Certificate/Discharge Certificate along with the application form.
- (c) Fees once paid shall not be refunded under any circumstances nor can the fee be held in reserve for any other examination or selection.

5. MODE OF SELECTION:

- (a) The selection will be made strictly on the basis of merit.
- (b) The selection process shall comprise of Written Test of 100 marks and Trade Test (Practical).
- (c) The Written Test shall be of objective type and OMR based.
- (d) The Trade Test (Practical) shall be of only qualifying in nature, without any marks. Candidates not qualified in the Trade Test shall not be considered for final selection irrespective of marks in the written examination.
- (e) On the basis of marks obtained in Written Test, candidates up to 1.25 times the number of vacancies shall be called for Trade Test (Practical).
- (f) The final select list shall be based on marks in the Written Test only, with Trade Test (Practical) being qualifying in nature. The final select list will be prepared and displayed in the order of merit.

- (g) **In the selection process, other things being equal i.e. marks being equal, trained Ex-trade apprentices of Heavy Vehicles Factory, Avadi and other sister Ordnance Factories shall be given preference.**

6. SCHEME AND SYLLABUS OF EXAMINATION:

- (a) Question Paper will be set as per the NCVT Syllabus for NAC/NTC in the relevant trade.
- (b) The Question Paper will have 100 objective type multiple choice questions with four options of A,B,C and D in three languages i.e., English, Hindi and Tamil for total 100/100 marks.
- (c) The duration of examination will be 2 hours.
- (d) The distribution of questions will be as follows:-

Part A (Objective Type)

1. General Science - 10 marks (10 questions).
2. Quantitative Aptitude - 10 marks (10 questions).

Part B (Objective Type)

1. Knowledge of Technical Trade - 80 marks (80 questions).
(NCVT Syllabus of relevant trade)

- (e) The Question Paper will be in English/ Hindi/Tamil languages. In case of discrepancy between different versions, candidates may refer to English version.
- (f) The paper would be required to be answered on OMR Sheets. Candidates would be required to darken the circles in the OMR sheets with black/blue pen only. OMR sheets marked in pencil would be rejected outright. No marks would be allotted for questions in which partial/incomplete/multiple darkening has been done in the OMR Sheet. There will be no negative marking.
- (g) There shall be no interview for filling up these vacancies. However, the candidates have to qualify in the Trade Test (Practical). The Syllabus for Trade Test is available in the website.

7. HOW TO APPLY:

- (a) Candidates including Ex-Trade Apprentices must apply only through online website- <http://i-register.org/hvforeg/>. Applications received through any other mode would not be accepted and summarily rejected.
- (b) The applicants are advised to submit only one single Online Recruitment Application for each post. The candidates are advised to submit the online application well in advance without waiting for closing date.
- (c) After submitting the Online Recruitment Application, the candidate will download the Online application and send the hard copy of the

application to the address mentioned in the print out of the application along with proof of payment or proof of exemption after affixing recent passport size colour photograph with signature and left hand thumb impression in the space provided in the application. No other documents are to be enclosed with the application.

- (d) Candidates are advised to retain with them a copy of the application form for their future reference. Any correspondence will be based on the Registration Number generated at the time of submitting the application.
- (e) Candidates are advised to print the hall ticket in duplicate. The hall tickets have to be produced at the time of the written examination after affixing recent passport size colour photograph with signature and left hand thumb impression in the space provided in both the hall tickets.

8. DOCUMENTS/CERTIFICATES:

Initially candidates are not required to submit any document or certificates along with the Print out of application to the factory except proof of payment/proof of exemption from payment. However, the following documents/certificates in **ORIGINAL** should be produced **AT THE TIME OF TRADE TEST**.

- a) Matriculation /10th standard or equivalent certificate indicating the date of birth.
- b) NAC/NTC issued by NCVT in the relevant trade.
- c) No Objection Certificate from their establishment in case of Central/State Govt./ PSU.
- d) Community Certificate by the candidate seeking reservation as SC/ST/OBC in the PRESCRIBED PROFORMA from the competent authority indicating clearly the candidate's caste, the **Act/Order under which the caste is recognized as SC/ST/OBC and the village/town the candidate is ordinarily a resident of**. OBC candidates seeking reservation should submit certificate issued by the competent authority in specified format certifying that they do not belong to creamy layer.
- e) Physically Handicapped certificate in prescribed proforma issued by the Competent Authority for physically handicapped persons eligible for appointment to the posts on the basis of prescribed standards of Medical Fitness. The Competent Authority to issue Physically Handicapped Certificate shall be Medical Board duly constituted by the Central or State Government i.e. Vocational Rehabilitation Centers.
- f) Discharge Certificate issued by the competent authorities for candidates claiming Ex-Serviceman category.
- g) A candidate claiming to belong to the category of Central Government servant and thus seeking age relaxation would require to produce a Certificate issued after the date of advertisement from his/her employer that he/she is a regularly appointed Central Government Servant and not on casual/adhoc/daily wages/hourly paid/contract basis employee.

The age relaxation will be admissible to such Government servant working in posts which are in the same line or allied cadres and where a relationship could be established that the service already rendered in a particular post will be useful for the efficient discharge of the duties of the posts which has been advertised. Decision in this regard will rest with the factory.

9. PAYMENT OF TRAVELLING ALLOWANCE:

Candidates appearing for written test/trade test will travel on their own expenses. However Candidates belonging to SC/ST and Handicapped Ex- serviceman appearing for written examination shall be eligible for travelling allowance of Second Class railway/bus fare only on production of journey details including original railway /bus tickets by the shortest routes exceeding 30 Kms.

The Travelling Allowance will be paid after the recruitment process is completed. This concession is not admissible to those SC/ST candidates employed in the Central Government or State Government or in a Public Sector Undertaking under the Central/State Government including Ordnance Factory organisation. Application for claiming Travelling Allowance can be downloaded from the website. The application should be filled in duplicate and should be submitted at the examination centres enclosing along with one way railway/bus ticket.

10. GENERAL NOTE:

- a) Candidates will have to apply strictly in ONLINE only.
- b) The candidate should ensure that he/she fulfils the eligibility criteria regarding Educational Qualification, Age and Caste. Particulars furnished in the application form should be correct in all respect. If any false/incorrect information furnished by the candidate is detected at a later stage, his/her candidature will be cancelled without prejudice to taking legal action against him/her.
- c) Mere submission of Online Recruitment application will not guarantee issue of Admit Card.
- d) 10% of vacancies are reserved for Ex-serviceman. They are eligible for age relaxation. If there is no sufficient Ex- Serviceman in any of the trades, then the vacancies will be adjusted in other trades. Ex-Servicemen should submit copy of their discharge certificate duly attested by Gazetted Officer, otherwise, their candidature will not be considered.

Instructions to Persons with Disabilities:

- e) 3% of vacancies are reserved for Persons with disabilities. Orthopaedic persons who suffer from not less than 40% and Hearing impaired persons who have a loss of 60 decibel or more in the better ear are eligible for reservation. The categories of disability suitable for appointment against physically handicapped quota are as follows:-

Fitter - (i) If both legs affected but not arms or (ii) One leg affected or (iii) Partially deaf. (iv) Deaf.

- Machinist - (i) One leg affected (ii) Partially deaf (iii) Deaf.
- Welder - (i) One leg affected (ii) Partially deaf (iii) Deaf.
- Electrician - (i) Both leg affected but not arms (ii) One leg affected.
- Examiner - (i) If both legs affected but not arms (ii) One leg affected (iii) One arm affected (iv) Partially deaf (v) Deaf.

Persons with disabilities should submit copy of recent/latest Disability Certificate issued by Competent authority in the prescribed format duly attested by Gazetted Officer.

If there is no sufficient PH candidates in any of the above trade, the vacancies will be adjusted in other trades.

- f) SC/ST candidates claiming fee exemption should submit copy of caste certificate in the prescribed format issued by the competent authority duly attested by a Gazetted Officer.
- g) Candidates are advised to have a valid mobile number and Email ID for future correspondence.
- h) No GPF and DCRG scheme is admissible to the post under Central Government for those appointed on or after 01.01.2004. The New Pension Scheme i.e. **DEFINED CONTRIBUTORY PENSION SCHEME** is compulsory for all Central Government employees who are appointed on or after 01/01/2004 and hence all appointees will be governed by this scheme.
- i) The services after appointment are liable to be transferred to any Ordnance Factory in India, subject to exigencies.
- j) Canvassing of any kind will disqualify the candidate. However it is emphasized and reassured that the written test and selection process will be done strictly on merit and in a transparent manner. Candidates are advised not to fall prey to the unscrupulous elements.
- k) Candidates are warned that they should **NOT**
- i) Furnish any particulars that are false or suppress any material information in filling up the application form.
 - ii) Submit tampered or fabricated document.
 - iii) Obtain support for his/her candidature by any means.
 - iv) Use any unfair means during the test.
- l) The General Manager, Heavy Vehicles Factory, Avadi, reserves the right to cancel the recruitment process or increase/decrease the number of vacancies.