

**NATIONAL DAIRY RESEARCH INSTITUTE
(I.C.A.R.)
KARNAL (HARYANA)**

ADVERTISEMENT NO.1-170/09 /E.II(T)-III-2014

Applications are invited from the eligible candidates for recruitment of temporary technical and Administrative posts at National Dairy Research Institute, Karnal & its Regional Station, ERS Kalyani (WB) and SRS, Bangalore (Karnataka) and as per details given below:

SLNo.	Category	No. of posts/	Name of the Post /Station	Essential/Desirable Qualification
1	Cat-I	01-UR (Knl)	Technician (Laboratory Technician) Age Limit 18-30 years	Essential: Matriculate with at least one year certificate in Computer from recognized Institution. Desirable: Working knowledge in Typing data punching
2	Cat-I	01-UR (Knl)	Technician (Workshop) Age Limit 18-30 years	Essential: Matriculate with at least one year certificate in Fitter / Plumber from recognized Institution. Desirable: Two years practical experience.
3	Cat-I	01 UR (Knl)	Technician (Workshop) Age Limit 18-30 years	Essential: Matriculate with at least one year certificate in Tractor Mechanic /Motor Mechanic from recognized Institution. Desirable: Two years practical experience related to cleaning, greasing and oiling / handling of any agricultural machinery
4	Cat- II	1-UR(ERS) 1-UR(Knl) 1-OBC(Knl)	Technical Assistant (Field Farm Technician) Age Limit 18-30 years	Essential: Bachelor's Degree in Veterinary Sciences / Veterinary Science & Animal Husbandry from a recognized University under VCI regulations Desirable: i)Two years working experience in concerned field ii) Master degree in Vet. Pathology / Microbiology iii) Computer knowledge
5	Cat- II	1-OBC(Knl) 1-UR(Knl)	Technical Assistant (Field Farm Technician) Age Limit 18-30 years	Essential: Bachelor's Degree in Agriculture / Agriculture with Animal Husbandry and Dairying from a recognized University Desirable: i)Two years working experience in concerned field ii) Computer knowledge
6	Cat- II	1-OBC(SRS) 1-SC(Knl) 1-ST(Knl)	Technical Assistant (Laboratory Technician) Age Limit 18-30 years	Essential: Bachelor's Degree in Science with Chemistry and any two of the following: Zoology, Botany / Mathematics or Physics, Genetics, Biochemistry, Microbiology, Biotechnology from a recognized University/ Institution.

				<p>Desirable: i) Two years working experience of quality control labs in Dairy Industry ii) Knowledge of computer.</p>
7	Cat- II	1-UR(Knl) 1-OBC(Knl) 1-SC(Knl)	Technical Assistant (Laboratory Technician) Age Limit 18-30 years	<p>Essential: Bachelor's Degree in Computer Science / Computer Applications or its equivalent qualification from a recognized University. Desirable: i) Two years working experience in network administration/ office automation.</p>
8	Cat- II	1-UR (Knl)	Technical Assistant (Workshop) Age Limit 18-30 years	<p>Essential: Bachelor's Degree/ Three years Diploma in Civil Engg. from a recognized University/ Institution. Desirable: i) Two years working experience in concerned field.</p>
9	Cat- II	2-UR (Knl)	Technical Assistant (Workshop) Age Limit 18-30 years	<p>Essential: Bachelor's Degree/ Three years Diploma in Mechanical Engg. from a recognized University/ Institution. Desirable: i) Two years working experience in concerned field.</p>
10	Cat- II	1-OBC (Knl)	Technical Assistant (Workshop) Age Limit 18-30 years	<p>Essential: Bachelor's Degree/ Three years Diploma in Electronics and Communication from a recognized University/ Institution. Desirable: i) Two years practical knowledge.</p>
11	Cat-III	1-UR(SRS)	Sr. Technical Officer (Laboratory Technician) Age Limit 18-35 years	<p>Essential: Master's Degree in Computer Science / Computer Application or its equivalent from a recognized University. Desirable: i) Working experience in Office Automation/oracle based software</p>
12	Cat-III	1-UR(Knl)	Sr. Technical Officer (Field Farm Technician) Age Limit 18-35 years	<p>Essential: Master's Degree in Veterinary Science / Veterinary Science & Animal Husbandry from a recognized university under VCI regulations. Desirable: i) Two years Working experience in concerned field. ii) Specialization Veterinary Pathology/ Veterinary Pharmacology Veterinary Parasitology / Veterinary Microbiology</p>
13	Admn.	(3- Posts) 1- SC 1-UR 1-UR (PHC OH) at Karnal	Lower Divisional Clerk Age Limit 18-27 years	<p>Essential: i) 12thClass or equivalent qualification from a recognized Board or University ii) A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on computer. (35 w.p.m. and 30 w.p.m: correspond to 10500 KDPH on an average of 5 key depressions for each word) Desirable: Knowledge of Computer and Certificate in Office Automation.</p>

Age Limit:

- a) The age should be between 18 to 30 years for cat. I & II at Sl. No. 1-10, for 18 to 35 years SL. No. 11-12 Cat-III and 18-27 year for LDC at Sl. No. 13 on the closing date of application.
- b) There will be no age limit for the employees of the Council for Technical posts at Sl. No. 1 to 12 only. For the post of lower Division Clerk the maximum age limit for Council's employees is relaxable up to 45 years.
- c) The upper age limit against reserve post is relaxable in case of SC/ST/ OBC as permissible under the rules against reserved posts for respective category only (5 years for SC/ST, 3 years for OBC, 10 years for PHC).
- d) Age relaxation for Physically Handicapped candidates is applicable to 10 years (15 years for SCs/STs and 13 years for OBCs)
- e) The age relaxation in case of RA/SRF is 16 years 3 months without any break not more than six months for Technician Assistant and Sr. Technical Officer posts only as per ICAR norms engaged in different project in ICAR Institutes only.
- f) The crucial date for determining the age limit & qualification in each case will be the closing date for receipt of applications from candidates.

Pay Bands/Scales/Grade Pay:

- a) PB-1, Rs.5200-20200 + Rs.2000/- (GP) (For Cat.I) Technician
- b) PB-1, Rs.5200-20200 + Rs.2800/- (GP) (For Cat.II) Technical Assistant
- c) PB-3, Rs.15600-39100+ Rs.5400/- (GP) (For Cat.III) Sr. Technical Officer
- d) PB-1, Rs. 5200-20200+1900 (G P) Lower Divisional Clerk

GENERAL INSTRUCTIONS FOR THE ABOVE POSTS:-

1. The prescribed essential qualifications are minimum and enhanced qualification does not entail candidates to be called for written test/practical test/ Typing test, interview. Where the number of applications received in response to the advt. are large and it will not be convenient or possible for the Institute to call all those candidates for written test/practical test/ typing test and interview, the Director, NDRI, Karnal reserves the right to fix the criteria for calling the candidates on the basis of qualification, experience etc. After screening the applications, the candidates will be called for written test/practical test/Typing test and interview.
2. These posts are non-government under the Indian Council of Agricultural Research, which is an autonomous body and will be governed by New Pension Scheme 2004 introduced by Govt. of India with other service conditions mutatis-mutandis and as amended from time to time.
3. All posts are temporary but likely to continue. Candidates must ensure that they fulfil all the eligibility conditions for these posts with regard to qualifications and age etc.
4. Persons already in employment should route their application through proper channel and application received directly will liable to be rejected.
5. **No correspondence will be entertained from any candidates for selection/test/interview/appointment. Canvassing in any form will be treated as disqualification.**
6. Candidates are advised to send attested copies of each certificate or any other authentic document in support of their age alongwith mark-sheets and other caste certificates etc. with their applications.

7. The application should be submitted to the **Sr.Admn.Officer, E.II(T) Section, National Dairy Research Institute(ICAR), Karnal-132001 within 30 days from the date of appearance of the Advt. in Employment News paper** in the proforma appended strictly type-written accompanied by a latest pass-port size photograph duly attested by Gazetted Officer alongwith Examination fee (Non-refundable) of **Rs.100/-(One Hundred Only) for each post** is to be sent in the shape of Bank Draft drawn in the favour of **“ICAR-UNIT-NDRI” payable at Karnal issued after the date of publication of Advertisement & written on the back the name of the Candidate, post name & Si.No.**. Candidates belonging to SC/ST & PH are not required to pay any fee. **Women candidates are also exempted to pay application fee. OBC candidates are not exempted and they are required to pay the full prescribed fee.** Application Proforma and advertisement are also available on the Institute Web Site www.ndri.res.in
8. Application not accompanied by the prescribed fee or incomplete or defective or unsigned declaration or without certified copies of their certificates i.e. without proof of qualification, age and caste certificate shall be summarily rejected. **No representation or correspondence regarding such rejection shall be entertained under any circumstances.**
9. The candidates may submit their application strictly in the prescribed proforma as published in News Papers, fill up the Column in their own handwriting. The envelope containing the application form should super-scribed in bold letters as **“Application for the post of _____, Si.No. _____** as the case may be. Separate application should be submitted for each post and Serial No. of other posts(s) if applied, more than one post on each application form in the column provided with prescribed fee.
10. The selected candidates will be posted at respective station mentioned against each post. However, appointee will be liable to serve in any Institute(s) of ICAR located anywhere in India to begin with.
11. **APPLICATION RECEIVED AFTER DUE DATE FOR ANY REASON INCLUDING POSTAL DELAY BE SUMMARILY REJECTED.**
12. The Director, NDRI reserves the right to increase or decrease the number of vacancies, change any of the conditions, change the dates of tests/interview and reject any or all applications without assigning any reason thereof, whatsoever
13. All the dispute/litigation, if any, will be subject to Karnal (Haryana) jurisdiction only.
14. All further instructions will appear only at the NDRI website: <http://www.ndri.res.in/ndri/Design/employment.htm>

Abbreviation used: UR=Un Reversed, SC=Scheduled Caste, ST=Scheduled Tribe, OBC=Other Backward Class, PH=Physical Handicapped, OH=Orthopaedic Handicapped.

**Sd/-
Sr.Admn.Officer**

**NATIONAL DAIRY RESEARCH INSTITUTE
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KARNAL (HARYANA)**

APPLICATION FORMAT

Affix latest
pass-post size
photograph duly
attested by
Gazetted Officer

Advt.No. _____

1. Application for the post of : _____
2. Sr.No.of the post applied from this advt. : _____
3. Sr.No. of other posts(s) if applied from this advt. : _____
4. Name in full (in Block letters) : _____
5. Father's/Husband's Name : _____
6. Nationality : _____
7. Place & Date of birth : _____
8. Age as on closing date of Advt. : _____
9. Sex (Male/Female) : _____
10. Present Address : _____
: _____
11. Permanent Address : _____
: _____
: _____
12. Whether belong SC/ST/OBC/PH : _____

If yes, enclose attested copy of the cert. from a Gazetted Officer

13. (a) Name of Employment Exchange : _____
(b) Regn. No. and valid upto, if any : _____

14. Educational/Technical Qualification:-

Sl.No.	Name of Exam.	Univ./Board	Year of passing	Grade/Divn.& % of marks in aggregate	Subject passed
1.					

:2:

15. Experience/proficiency (particulars of all previous and present employment:-

Name of Employer indicate Autonomous/ Govt./Private	Designation	Pay Scale/ Salary	Period		Duty
			From	To	

16. Details of Application fees:

Name and address of the issuing Bank	Date of Issue	Demand Draft No.	Amount (Rs.)

17. Whether his/her relative is employee in NDRI, Karnal or any of the ICAR's Institute

(if yes, name the persons and described the nature of his/her relationship)

18. Any other information the candidate may like to add:-----

19. Declaration:-

I do hereby declare that all the statement made in this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect/incomplete or ineligibility being detected at any time before or after selection/interview, my candidature is liable to be rejected. I shall be bound by the decision of the Director, National Dairy Research Institute, Karnal.

Place:
Date:

Signature of candidate